

**BRIGHTON & HOVE CITY
ANNUAL
COUNCIL MEETING**

4.30PM 17 MAY 2012

COUNCIL CHAMBER, HOVE TOWN HALL



AGENDA



**Brighton & Hove
City Council**

Council Meeting

Title:	Annual Council
Date:	17 May 2012
Time:	4.30pm
Venue	Council Chamber, Hove Town Hall
Members:	All Councillors You are summoned to attend a meeting of the BRIGHTON & HOVE CITY COUNCIL to transact the under-mentioned business.
	Prayers will be conducted in the Council Chamber at 4.20pm by Reverend John Wall
Contact:	Mark Wall Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

	The Town Hall has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However use of the lift is restricted for health and safety reasons please refer to the Access Notice in the agenda.
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p align="center">FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

AGENDA

1. DECLARATIONS OF INTEREST

Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as personal and/or prejudicial under the terms of the Code of Conduct.

2. MAYORAL REPORT 2011-12

1 - 4

Contact Officer: Emma McDermott Tel: 29-3944
Ward Affected: All Wards

3. ELECTION OF THE MAYOR OF BRIGHTON AND HOVE FOR THE MUNICIPAL YEAR 2012/13

The current Mayor will seek nominations for the Mayor for 2012/13.
Ward Affected: All Wards

ADJOURNMENT

4. VOTE OF THANKS FOR THE RETIRING MAYOR

The Mayor will call for a vote of thanks to the retiring mayor.
Ward Affected: All Wards

5. APPOINTMENT OF THE DEPUTY MAYOR OF BRIGHTON & HOVE FOR THE MUNICIPAL YEAR 2012/13

The Mayor will propose the appointment of the Deputy Mayor.
Ward Affected: All Wards

6. MAYOR'S COMMUNICATIONS.

- (a) Appointment of the Mayor's Chaplains.
- (b) Announcement of the Mayor's Charities.
- (c) Church Service
- (d) Any other communications.

Ward Affected: All Wards

7. APPOINTMENT OF THE LEADER OF THE COUNCIL

The Mayor will seek nominations for the appointment of the Leader of the Council.
Ward Affected: All Wards

COUNCIL

8. APPOINTMENTS

- (a) To approve the appointment of the Deputy Leaders of the Council;
Councillor Deane,
Councillors Kennedy and MacCafferty (job share).
- (b) To appoint the Leader of the Official Opposition;
Councillor Geoffrey Theobald.
- (c) To note the appointments to the following positions as agreed by the respective Groups represented on the Council (as detailed in the addendum papers to be circulated on the day of the meeting):

Convenor of the Green Group
- *Councillor Jason Kitcat;*
Leader of the Conservative Group
- *Councillor Geoffrey Theobald;*
Leader of the Labour & Co-operative Group
- *Councillor Gill Mitchell.*

Ward Affected: All Wards

9. REVIEW OF POLITICAL BALANCE AND APPOINTMENT OF COMMITTEES, SUB-COMMITTEES, FORUMS, PANELS AND OUTSIDE BODIES

5 - 12

Contact Officer: Mark Wall
Ward Affected: All Wards

Tel: 29-1006

10. CLOSE OF MEETING

The Mayor will close the meeting.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

Therefore by entering the meeting room and using the seats around the meeting tables you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured they should sit in the public gallery area.

If you have any queries regarding this, please contact the Head of Democratic Services or the designated Democratic Services Officer listed on the agenda.

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk.

ACCESS NOTICE

The lift cannot be used in an emergency and Evac Chairs are not suitable due to limitations of the escape routes. **For your own safety please do not to go beyond the Ground Floor if you are unable to use the stairs.**

Please inform staff on Reception if this affects you so that you can be directed to the council chamber.

We apologise for any inconvenience caused.

Date of Publication - Wednesday, 9 May 2012



Chief Executive

King's House
Grand Avenue
Hove
BN3 2LS

17 May 2012

Brighton & Hove City Council

Subject:	Mayoral Report 2011-2012		
Date of Meeting:	17th May 2012		
Report of:	Strategic Director: Resources		
Contact Officer:	Name:	Emma McDermott	Tel: 29-6805
	Email:	Emma.mcdermott@brighton-hove.gov.uk	
Ward(s) affected:	ALL		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 This report informs Council of the activities of the Mayor, Councillor Anne Meadows, during the civic year 2011-2012.

2. RECOMMENDATIONS:

- 2.1 That the report be noted.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The Mayor is the first citizen of Brighton & Hove and carries out a range of civic and ceremonial duties, representing the council at hundreds of events across the city each year. Many local organisations contact the Mayor's office to request mayoral presence at their events enabling them to raise the profile of their event, resulting in higher attendances, valuable publicity and increased fund raising. In addition, during their year of office each Mayor raises thousands of pounds for their chosen charities and the Mayor's Parlour is offered free for the nominated Mayor's charities to hold fundraising events.
- 3.2 The role is different from some mayors and lord mayors such as the Mayor of London because the mayor of Brighton & Hove is not directly elected by the people and therefore holds no direct power. The mayor is politically neutral in carrying out all of her/his mayoral duties.
- 3.3 The Mayor undertakes many different duties including:
- chairing meetings of the Full Council including the council's budget setting meeting, making sure they are conducted properly and fairly.
 - supporting the main aims of the council as they go about their daily business
 - representing the council at public, civic and ceremonial events both in and outside the city and welcoming important visitors and dignitaries
 - working actively with a wide range of local organisations and promoting the city of Brighton & Hove

- 3.4 During the Mayoral year 2011/2012 the Mayor carried out in the region of 500 engagements; of which approximately:
- 36% involved community and voluntary organisations
 - 7% were associated with business and promoting the economy
 - 8% were associated with faith communities
 - 2% involved youth organisations
 - 14% were education related
 - 2% related to health
 - 7% were sport and leisure related
 - 16% were arts and culture related
 - 8% were statutory or traditional events including Remembrance Sunday services and Citizenship ceremonies
- 3.5 The Mayors Parlour was used on many occasions throughout the year. Its use included:
- Twenty-eight school visits
 - Seven weddings
 - Four occasions receiving overseas dignitaries
- 3.6 The Mayor attended many memorable events in the year, highlights include the:
- 90th Anniversary of the Chattri Memorial
 - Martletts Midnight Walk
 - Opening of the new pavilion at Sussex cricket ground
 - 'Spring Watch'
 - Royal British Legion 90th Anniversary
 - Queens Award to the Gay Elderly Men's Society
 - Pride
 - Children in Care Achievement Awards
 - Visit by HRH Princess Royal
 - Grace Eyre Tour
 - Council of Europe Reception
 - Southern Water Sewer Tour
 - Royal Marines Speed March
 - First Brighton & Hove Albion football match at their new stadium
 - Turned the first turf at 'The Keep'
 - Princess of Wales Sussex Regiment receiving freedom of the city
 - Visit to Dieppe for the 69th Commemoration of the Dieppe raid
 - Bestowing eight ex-councillors with the honour of alderman or alderwoman.
- 3.7 Following tradition, the Mayor selects one or more charities to support during their term of office. The Mayor's charities this year have been; The Federation for Disabled People, Sussex Beacon and RISE. Funds raised over the year are in the region of £20,000. The Mayor would like to thank members of her Charity Committee for their work.
- 3.8 The Mayor has been assisted and supported this year by Councillor Geoff Wells (Deputy Mayor), and Councillor Anne Norman (Former Mayor). Councillor Meadows acknowledges their support and thanks them all for their assistance.

- 3.9 The Mayor also wishes to thank her husband, Tony and her two sons; Harry and Scott for their support and enthusiasm.
- 3.10 This year has seen many changes in the support offered the Mayor by the Executive Office and the Mayor would like to acknowledge the transformation of the service and the hard work of the newly established team.

4. CONSULTATION

- 4.1 The Mayor has been consulted on the contents of this report.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 There are none arising from this report

Legal Implications:

- 5.2 There are none arising from this report

Equalities Implications:

- 5.3 There are none arising from this report

Sustainability Implications:

- 5.4 There are none arising from this report

Crime & Disorder Implications:

- 5.5 There are none arising from this report

Risk and Opportunity Management Implications:

- 5.6 There are none arising from this report

Public Health Implications:

- 5.7 There are none arising from this report

Corporate / Citywide Implications:

- 5.8 There are none arising from this report

SUPPORTING DOCUMENTATION

There are no supporting documents

17 May 2012

Brighton & Hove City Council

Subject:	Review of Political Balance and Appointment of Committees, Sub-Committees, Forums, Panels and Outside Bodies.		
Date of Meeting:	17 May 2012		
Report of:	Chief Executive		
Contact Officer:	Name:	Mark Wall	Tel: 29-1006
	Email:	mark.wall@brighton-hove.gov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The Council is required at, or as soon as practicable after, each Annual Meeting of the Council to review the allocation of seats to political groups.
- 1.2 The purpose of this report is to appoint and/or re-appoint the Committees, Sub-Committees, Forums and Panels of the Council and membership thereof and to consider and appoint representatives to various Outside Bodies for the ensuing municipal year or in accordance with the period of office for the respective Body.

2. RECOMMENDATIONS:

- 2.1 That the allocation of seats as detailed in the report and in appendix 1 to the report be approved
- 2.2 That accordingly, the council appoints/re-appoints its Committees with the sizes and allocation of seats between political groups as set out in Appendix 1 to the report;
- 2.3 That having received nominations to the Committees from the Chief Whips of the 3 political groups, as detailed in appendix 2 to the report, (to be circulated separately), such nominations be agreed and the committee places filled accordingly;
- 2.4 That in having regard to 2.3 above, those Members listed as Chair, Deputy Chair and Opposition Spokesperson of the respective Committees and Sub-Committees in appendix 2 (to be circulated separately) be appointed to those positions;
- 2.5 That in having regard to 2.2 above, an urgency sub-committee for each Committee be appointed in accordance with Procedure Rule 22 (such committee being politically balanced but not included in the total number of seats for the purpose of allocating seats);

- 2.6 That in having regard to 2.2. above, it be agreed that for the purpose of enabling meetings of the Personnel Appeals Panel, the make up of such panels need not be politically balanced, although every effort would be taken to achieve it;
- 2.7 That it be noted in having regard to the Council's constitution and the adoption of the new governance arrangements approved on the 26th April, 2012 the Council shall appoint members/representatives to various bodies listed in Appendix 2;
- 2.8 That having received nominations for the appointments to the list of Outside Bodies from the Chief Whips of the 3 political groups as detailed in appendix 3 to the report, (to be circulated separately), such appointments be agreed.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The political composition of the Council is Green (23 Members), Conservative (18 Members), Labour & Co-operative (13 Members); Section 15(1) of the Local Government & Housing Act 1989 requires the Council to review the representation of the different political groups on committees and sub-committees:
- At, or as soon as practicable after, the Annual Meeting of the Council or,
 - Where notice is received of a change in the composition of political groups.
- 3.2 The Chief Executive is under a duty; whenever such a review takes place, to submit a report to the Council showing what allocation of seats would in his/her opinion best meet the requirements of Section 15 of the 1989 Act.
- 3.3 The Council's duty to determine the allocation of seats is prescribed by Section 15 of the Local Government & Housing Act 1989 (specifically sub-sections (3) to (5). These do not impose any specific requirement on the Council to consult the political groups as to which committee seats should be allocated to which group – this only applies to the actual appointment of Members to particular seats once they are allocated to political groups.
- 3.4 It is clearly preferable if all Groups have an agreed position as to which committee allocations are to be adjusted, provided that the agreed position does not conflict with the Council's duty, which is "to make **only** such determinations as give effect, so far as reasonably practicable, to the principles specified in sub-section (5)."
- 3.4.1 In summary, these principles of determination ("principles"), are that:
- (a) All seats are not allocated to the same Group,
 - (b) The majority of the seats go to the Group (if any) which has an overall majority on the Council (i.e. more than 27 seats),
 - (c) Subject to the above two principles, that the number of seats on the total of all the committees/sub-committees allocated to each Group bears the same proportion to the proportion on the Full Council, and

- (d) Subject to (a) and (c), that the number of seats on each committee/sub-committee allocated to each Group bears the same proportion to the proportion on the Full Council.

Overall Political Group split on the Council

3.5 The political groups have the following seats on the Council:

<u>Party</u>	<u>Seats</u>	<u>Calculation</u>	<u>%</u>
Green	23	23/54	42.59
Conservative	18	18/54	33.33
Labour	13	13/54	24.07
Total	54		99.99%

Committee Sizes

3.6 The total number of committee places used for the determination of the allocation of seats to the political groups is 139 as detailed in appendix 1. (Note that the Political Balance Regulations do not apply to the Licensing Committee (2003 Act) and therefore only the 15 seats for the Licensing Committee are included in the 139 seats to be allocated).

3.7 The proposed allocation of places on each of the committees as detailed in Appendix 2 to the report takes into account the principles referred to in paragraph 3.4.1 in that:

- (a) The Green Group's overall allocation equals seats,
- (b) The Conservative Group's overall allocation equals seats,
- (c) The Labour & Co-operative Group's overall allocation equals seats,

4. CONSULTATION

4.1 The Leaders of the three political groups have been consulted on the proposed allocations and notification of nominations for committee membership and appointments to outside bodies will be provided after the respective Annual Group Meetings. Details of these nominations will be listed in appendices 2 and 3, which will be tabled at the Council meeting as part of the addendum papers.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

5.1 There are no financial implications other than in relation to the payment of special responsibility allowances to the respective post holders.

Finance Officer Consulted: Anne Silley

Date: 09/05/2012

Legal Implications:

- 5.2 The proposals in this report comply with the requirements of the Local Government & Housing Act 1989.

There are no adverse Human Rights implications arising from this report.

Lawyer Consulted: Abraham Ghebre-Ghiorghis Date: 09/05/2012

Equalities Implications:

- 5.3 There are no equalities implications arising from the report and the application of the regulations provide for the distribution of seats amongst the political groups on an equitable basis.

Sustainability Implications:

- 5.4 There are no sustainability issues arising from the report.

Crime & Disorder Implications:

- 5.5 There are no crime & disorder issues relating from the report.

Risk and Opportunity Management Implications:

- 5.6 The allocation of seats across the various parties is required by statute and the failure to comply with the requirements could place the council at risk and subject to review from the Secretary of State.

Public Health Implications:

- 5.7 There are no public health implications arising from the report.

Corporate / Citywide Implications:

- 5.8 The appointments process needs to be completed to enable the various decision making bodies to have their memberships confirmed so that meetings can then be called in accordance with regulations. The failure to appoint to the bodies would prevent decisions from being taken and therefore could result in the authority failing to undertake its duties and responsibilities.

SUPPORTING DOCUMENTATION

Appendices:

- Appendix 1 - Committee seat allocations;
- Appendix 2 - Chairs, Deputy Chairs, Opposition Spokespersons and Committee membership nominations;
- Appendix 3 - Outside Bodies' nominations.

Documents in Members' Rooms

1. None

Background Documents

1. Local Government & Housing Act 1989
2. Local Government & Public Involvement in Health Act 2007

**MEMBERSHIP OF COMMITTEES
2012/2013**

Agenda Item 09 Appendix 1

Committee	No. Seats	Green	Conservative	Labour & Co-operative
Policy & Resources	10	5	3	2
Adult Care & Health	10	4	3	3
Children & Young People	10	4	3	3
Economic Development & Culture	10	4	4	2
Environment & Sustainability	10	5	3	2
Housing	10	5	3	2
Transport	10	5	3	2

Audit & Standards	8	3	3	2	2x Independent Co-optees
Licensing*	15	6	5	4	
Planning	12	5	4	3	

Overview & Scrutiny Committee	10	4	3	3
Health & Wellbeing Overview & Scrutiny	8	3	3	2

**MEMBERSHIP OF COMMITTEES
2012/2013**

Agenda Item 09 Appendix 1

Sub-Committees	No. Seats	Green	Conservative	Labour & Co-operative
Corporate Parenting	5	2	2	1
Personnel Appeals	3	1	1	1
Housing Management Consultative	8	3	3	2

Total	139	59	46	34
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Other Bodies	No. Seats	Green	Conservative	Labour & Co-operative	Officers
Shadow Health & Wellbeing Board	14	3	2	2	7
Community Safety Forum	10	4	3	3	
Urgency Sub-Committee	3	1	1	1	

<i>Licensing 2003Act* - has the same membership as Licensing and does not come into the equation for the allocation of seats</i>	15	6	5	4	
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